



Heidi Mendenhall, *Executive Director*
Tehama County Commission for Children and Families

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Phone (530) 528-1395 | Cell (530) 902-2276
332 Pine Street, Red Bluff, CA 96080 | P.O. Box 858

First 5 Tehama Commission Meeting

Join Zoom Meeting: <https://zoom.us/j/5305281395>

Webinar ID: 530 528 1395 Phone: +1 253 215 8782 US

August 26, 2020 at 12:00 pm

AGENDA

1. Call to Order and Roll Call
2. Public Comment
3. Consent Agenda Action
 - 3.1 Meeting Minutes – June 30, 2020
 - 3.2 General Warrant Register and Claims
4. Committee Reports Information
 - 4.1 Chair – Rich DuVarney Information
 - 4.1.1 Commission Annual Meetings 2020-2021
 - 4.2 Financial Report – Val Lucero, Financial Committee Chair Action
 - 4.2.1 4th Quarter Financial Report Action
Fiscal Year 2019-2020
5. Interactive Strategic Planning Information
 - 5.1 Mini Session
 - 5.2 Virtual Consensus Building

COMMISSIONERS Richard DuVarney, Chairperson • Sister Patricia Manoli, Vice Chair

Candy Carlson • Jennifer Torres • Kelsey King • Laura Hawkins • Michelle Kinner • Tony Cardenas • Valerie Lucero



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6. Systems Building Updates Information
 - 6.4 Commissioner Updates
 - 6.5 Directors Report- Heidi Mendenhall

7. Next Meeting Date

Unless otherwise announced, the next meeting will be held on October 27, 2020 in the Library - Tehama County Department of Education, 1135 Lincoln Street – 3:00 pm.

8. Adjournment

Posted: August 24, 2020

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October 28th, 2020 at 3:00 pm

AGENDA

1. Call to Order and Roll Call
2. Public Comment
3. Public Hearing: Fiscal Year 2019-2020 draft annual report and audit. Full reports can be viewed at the First 5 Office.
4. Consent Agenda Action
 - 4.1 Meeting Minutes – August 26, 2020
 - 4.2 General Warrant Register and Claims
 - 4.3 Updated 4th Quarter Financial Report FY 2019-20
5. Committee Reports
 - 5.1 Financial Report – Val Lucero, Financial Committee Chair
 - 5.1.1. 1st Quarter Financial Report Action
Fiscal Year 2019-2020
 - 5.1.2 Financial Plan Review Information
 - 5.2 Membership Updates Information



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|----|---|----------------|
| 6. | Funded Program Updates | Information |
| | 6.1 Nurturing Parenting | Rosie Wilfong |
| | 6.2 School Readiness | Melanie Wilson |
| 7. | Systems Building Updates | Information |
| | 7.1 Commissioner Updates | |
| | 7.2 Directors Report- Heidi Mendenhall | |
| | 7.3 Approval of updated Action Plan | Action |
| 8. | Next Meeting Date | |
| | Unless otherwise announced, the next meeting will be held on December 2, 2020 at 3:00pm | |
| 9. | Adjournment | |

Posted: October 23, 2020

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December 2, 2020 at 3:00 pm

1. Call to Order and Roll Call
2. Public Comment
3. Commission Acknowledgments
4. Consent Agenda Action
 - 4.1 Meeting Minutes – October 28th, 2020
5. FY 2019-2020 Annual Report - Heidi Mendenhall & Jordan Katti,
Applied Survey Research Action
6. Committee Reports Action
 - 6.1 Financial Report – Val Lucero, Financial Committee Action
 - 6.1.1 Final FY 2020-21 Budget Approval
 - 6.1.2 Long Range Plan Update & Approval
7. Systems Updates Information
 - 7.1 Quality Counts CA - Jane Lonsberry, Local Child Care Planning Council
 - 7.2 Commissioners Updates
 - 7.3 Director's Report - Heidi Mendenhall

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8. Next Meeting Date

Unless otherwise announced, the next meeting will be held on February 24, 2021
at 3:00pm

9. Adjournment

Posted: November 24, 2020

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February 24, 2021 at 3:00 pm

1. Call to Order and Roll Call
2. Mission Moment
3. Public Comment
4. Consent Agenda Action
 - 4.1 Meeting Minutes – December 2, 2020
 - 4.2 General Warrant Register and Claims
5. Committee Reports
 - 5.1 Membership Updates
 - 5.1.1 Vacancy Report – Heidi Mendenhall
 - 5.1.2 Potential Recommendations – Sister Pat, Membership Committee Member
 - 5.2 Financial Committee Report – Val Lucero, Financial Committee Chair
 - 5.2.1 2nd Quarter Financial Report Action
 - 5.2.2 On-going Long Range Review Information
6. New Business
 - 6.1 Conflict of Interest Form 700 & Certification and Ethics Training Information
 - 6.2 Approve Executive Director Contract Update-Heidi Mendenhall Action
 - 6.3 ACES Aware Grant - Heidi Mendenhall Information



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7. Systems Building Updates Information
 - 7.1 Home Visiting Update; New Help Me Grow connection – Melanie Wilson, School Readiness Director
 - 7.2 Commissioners Updates
 - 7.3 Director’s Report - Heidi Mendenhall

8. Next Meeting Date
Unless otherwise announced, the next meeting will be held on April 28, 2021 at 3:00pm

9. Adjournment

Posted: February 19, 2021

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First 5 Tehama Commission Meeting

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April 28th 2021 at 3:00 pm

1. Call to Order and Roll Call
2. Mission Moment
3. Public Comment
4. Public Hearing. First 5 California 2019-2020 Annual
https://www.cafc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/Annual-Report-19-20.pdf
5. Consent Agenda **Action**
 - 5.1 Meeting Minutes – Feb 24, 2021
 - 5.2 General Warrant Register and Claims
6. Committee Reports
 - 6.1 Membership
 - 6.1.1 Meeting and review of interested parties
 - 6.1.2 Chairmen Richard DuVarney nominate three-person ad-hoc Nominating Committee to recruit candidates for each office (*per by-laws*)
 - 6.2 Financial Committee Report – Val Lucero, Financial Committee Chair
 - 6.2.1 3rd. Quarter Financial Report **Action**
 - 6.2.2 On-going Long Range Review **Action**

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6.2.3 Revised 2020-2021 Budget	TABLE
7. New Business	
7.1 Project Specialist Job Description Draft – Heidi Mendenhall	Informational
7.2 American Recovery Act Ask Draft - Heidi Mendenhall	Informational
8. Systems Building Updates	Information
8.1 Directors Report - Heidi Mendenhall	
8.2 Commissioner Updates	
9. Closed Session	
9.1 Nominate two new Commissioners	Action
10. Reopen Meeting	
11. Next Commission Meeting Date June 16, 2021 at 8:30am	
• Personnel Committee to meet to evaluate ED agenda June 16 th meeting	
• Membership Committee to meet with new commissioners TBA	
12. Adjournment	

Posted: April 23, 2021

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First 5 Tehama Commission and Strategic Planning Meeting

Tehama County Department of Education
1135 Lincoln Street, Red Bluff, CA 96080

Join Zoom Meeting: <https://zoom.us/j/5305281395>

Webinar ID: 530 528 1395 Phone: +1 253 215 8782 US

June 16, 2021 at 9:00 am

1. Call to Order and Roll Call
2. Mission Moment
3. Public Comment
4. Consent Agenda Action
 - 4.1 Approval of Meeting Minutes – April 28th, 2021
 - 4.2 General Warrant Register & Claims
5. Committee Reports Action
 - 5.1 FY 2020-2021 Budget Revision approval Action
Val Lucero, Financial Committee Chair
 - 5.2 FY 2021-2022 Preliminary Budget Approval Action
Val Lucero, Financial Committee Chair
 - 5.3 Membership Committee: Candidates for Officer Elections Action



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6. Systems Building Updates Information
- 6.1 Directors Report - Heidi Mendenhall
 - 6.2 Families First Update - Laura Hawkins
 - 6.3 Commissioner Updates

7. **ADJOURN TO BREAK**

BREAK

8. Call to Order Strategic Planning Meeting
- 8.1 Specialized Mission Moment
 - 8.2 Deeper Dive Environmental Scan
 - 8.3 Shared Data Exploration

9. **ADJOURN TO CLOSED SESSION**

- a. Personnel Committee – Review Executive Director Evaluation
Draft with Commission - Laura Williams, Chair

☆ NEXT COMMISSION MEETING: August 25, 2021@ 3:00 p.m.

☆ FINANCIAL COMMITTEE: Meets @ 2:30pm

☆ PERSONNEL COMMITTEE: To meet with Executive Director to review personnel evaluation (Date TBD)

Posted: June 11, 2021

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