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Minutes: Commission Meeting Dated: 08/29/17 @ 3 P.M.

Location: Tehama County Department of Education – 1135 Lincoln St. (The Board Room) Red Bluff

Agenda Item	Discussion	Action
ATTENDANCE:	Commissioners: <input type="checkbox"/> Tony Cardenas, Chairperson <input checked="" type="checkbox"/> Rich DuVarney, Vice Chairperson <input checked="" type="checkbox"/> Amanda Sharp (Left at 4:15pm) <input checked="" type="checkbox"/> Barbara Thomas	<input type="checkbox"/> Candy Carlson <input checked="" type="checkbox"/> Dottie Renstrom <input type="checkbox"/> Kelsey King <input checked="" type="checkbox"/> Sr. Pat Manoli <input checked="" type="checkbox"/> Valerie Lucero
Officers Assume Duties	Tony Cardenas, Chairperson Rich DuVarney, Vice Chairperson	
1. Public Comment	Introductions were made of public present; Michelle Schmidt, Jane Lonsberry, Wendy Dickens, Susan Wilson, Angela Terhorst, Renee Timmons, and Orle Jackson.	
2. Consent Agenda 2.1. ACTION: Minutes from Last Meeting and General Warrant Register and Claims	These items include routine fiscal and administrative actions to be approved by a single majority vote (Enclosure) Minutes from June 27, 2017 were reviewed and approved.	Commissioner Sharp made motion to approve the consent agenda as submitted. Commissioner Renstrom seconded. Motion carried, 6/0 All in favor.

<p>3. REGULAR AGENDA</p> <p>3.1. INFORMATIONAL PRESENTATIONS:</p>	<p>a. Quality Rating and Improvement System (QRIS) Project Update – Wendy Dickens</p> <p>Wendy Dickens, First 5 Shasta Executive Director, provided a brief power point presentation and updated the commission on this 7+ County Collaborative designed to develop and support a network of local quality improvement systems to better coordinate, assess, and improve the quality of early learning settings in the northwest region. PowerPoint handouts available at First 5 Tehama upon request.</p> <p>b. Help Me Grow (Enclosure) – Susan Wilson</p> <p>Susan Wilson provided a presentation on the “Help Me Grow” systems purpose, vision, and components; Shasta County’s efforts; discussion of Tehama County’s partnership potential with Shasta and Butte County, and next steps. <i>Monitoring “Help Me Grow” (HMG) state and local efforts and capitalizing on any efforts that make sense for Tehama County is part of our strategic plan (pgs. 8 & 15).</i></p> <p>Discussion: Susan Wilson presented Power Point and shared that every County funds their Help Me Grow Program based on their county resources. Consider exploring MHSAs funding (because they are a natural partner) or see where they are in the planning process of MHSAs in our County. Majority of the cost will be for the Child Development Specialist.</p> <p>There was some discussion regarding community partners and who would utilize the resource. Commissioner Lucero asked about complex families and whether they would utilize the service? She also asked how involved are Pediatricians in Shasta County and how to get them on board? Susan stated that Shasta County works with the Health Centers and Mercy Medical.</p> <p>Renee Timmons voiced that it will be important to have physicians on board since referrals will be the key to utilization of service. We will need to reach out to Pediatricians in our County.</p> <p>PowerPoint handouts available at First 5 Tehama upon request.</p>	

<p>3.2. COMMITTEE REPORTS:</p>	<p>a. Financial Committee – Amanda Sharp, Chair</p> <p>1. ACTION: FY 2016/17 4th Quarter Financial Report (Enclosure) – Commissioner Sharp gave the Financial Committee report on the FY 16/17 fourth quarter financial report and recommended approval.</p>	<p>Commissioner Manoli made motion to approve the 2016/17 4th Quarter Financial Report and recommendation.</p> <p>Commissioner Lucero seconded. Motion carried, 5/0 All in favor (Commissioner Sharp left at 4:15)</p>
<p>3.3. INFORMATIONAL: Director’s Report</p>	<p>Director Snider reviewed her Director’s Report with the Commission:</p> <p>a. Early Intervention Partnership – Rowell Family Empowerment presented on programs they offer serving families of children with special needs, birth-3, in 6 counties: Butte, Glenn, Shasta, Siskiyou, Tehama & Trinity. Other reports included: Agencies and subcommittees updates; Gap identified & solution discussed; SR quarterly referrals were reviewed and discussed: Total of 757 referrals from 20 partners agencies and 7 elementary schools for FY 16/17 compared to 129 referrals from 8 partner agencies and 3 elementary schools when we began in FY 13/14.</p> <p>b. Promise Neighborhood Early Childhood Education Professional Development (PD) Work Group met to finish discussing PD Priorities and Next Steps.</p> <p>c. The new Resource Guide was shared with the Commission. There was some discussion on how to distribute the Resource Guides. Director Snider stated that they are currently working on a distribution plan.</p> <p>d. Blue Ribbon Commission (BRC) and InterAgency Coordination Committee (IACC) – First 5 Committee BRC Update Report given and Adverse Childhood Experiences (ACEs) Video shared and discussed @ IACC. IACC discussed the need for in depth knowledge and ACEs & best ways to use the video info and asked Director Snider to bring back recommendations from the Strengthening Families Leadership Team.</p>	

	<p><u>Local Partnerships:</u></p> <p>a. Community Capacity Coordinator attended a three day Trainer of Trainers for ASQ-3/ASQ: SE-2 (Ages & Stages Questionnaires). The Regional Training was offered by the QRIS Hub for Region 2 Counties, in order to increase capacity of Certified Trainers in the ASQ-3/ASQ: SE-2 tools. By becoming a Certified Trainer, she is qualified to train others to conduct tools to fidelity.</p> <p>Executive Director, Denise Snider, shared School Readiness (SR) Local Partnership Highlights submitted by Melanie Wilson, SR Director:</p> <p>b. Kinder Camp was great success. We had a total of 69 kids for the three classes, 90% of which completed the 5 week program.</p> <p>c. SR staff assisted Matt Russell and Tom Forbes in completing ASQ assessments (as part of the Promise Neighborhood grant) on all incoming Kinder students for Corning Elementary on August 21-23.</p> <p>d. The SR affiliate plan with Parents as Teachers has been accepted and approved and we now have access to the Penelope 2.0 database. All permanent staff are attending model implementation training August 29-31 and SR will be fully implemented with the evidence based model as of September 1st.</p> <p><u>State Partnerships:</u></p> <p>a. REMINDER: 2018 Child Health, Education, and Care Summit: <i>California-Leading the Way for Children</i> will be held in Glendale, April 10-12, 2018. <i>Please let Commission staff know if you can attend and we will begin to look for reasonable airfare.</i></p> <p>b. First 5 Associations new resource on the health impacts of marijuana on young children: <i>The Impacts of Marijuana on Young Children: The Urgency to Act</i> is intended to inform policy makers and community partners about the implications of marijuana legalization on the children and families of California. The paper uses research from Colorado, Washington, and other sources to build a case for focusing on young children and pregnant women in developing comprehensive supports for communities as marijuana legalization is rolled out. The Association will be hosting a webinar in</p>	<p><i>9/8/17 Staff emailed commissioners the link to this report</i></p>
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	<p>October to review this paper and additional research. <i>Let staff know if you'd like to receive an invite.</i></p>	
<p>3.4. INFORMATIONAL: Care, Cope, Connect Guide</p>	<p>Care, Cope, Connect Guide – Angela Lyon (Enclosure) Angela Lyon shared a guide developed in partnership between the First 5 Association and Sesame Street. This guide is to be reviewed directly with parents and offers tips on caring for themselves and their children during tough times. It also offers ways for families to cope with difficult times together and has guidelines on talking with kids and helping everyone stay connected to their families and communities. If First 5 partners are able to review these guides directly with the parent or guardian, please contact First 5 Tehama to request the number needed. Guides can also be downloaded by following this link; http://www.first5association.org/care-cope-connect/, or can access directly from First 5 Tehama’s website on the Resource tab; www.first5tehama.org. This guide is a first in a series to be created by the First 5 Association. The next resource will be released in October.</p>	
<p>3.5. INFORMATIONAL: Action Plan Update- Director Snider provided updates on Action Plan objectives</p>	<p>.1. School Readiness (SR) as the Prevention Net – Obj. 1.2: Working with new evaluation consultants on SR evaluation design and outcomes that are aligned with current sustainability model.</p> <p>.2. Countywide Strengthening Families (SF) Framework – Obj. 2.1: SF Leadership Team reviewed final results from informational gathering project on supporting and promoting the 5 protective and promotive factors. Prioritized topics for this year’s focus: 1) Lack of knowledge between organizations and within divisions about resources and services that support and promote the 5 Protective Factors and 2) Lack of general knowledge of impact of trauma. Action Plan will be drafted at the Sept. meeting. The use of Community Cafes to close these gaps are being discussed.</p> <p>.3. Early Intervention System of Care – Obj. 3.2: Referral Algorithm Team will meet this month to finalize the universal 0-5 program referral process and system; Next steps will be to finalized the standardized application, common authorization to release information, and define evaluation outcomes. Participating programs include Early Head Start, Head Start, State Preschool, School Readiness, Healthy Beginnings and Healthy Families Tehama. Obj. 3.3: Early Mental Health Consultation program</p>	

	<p>implementation – Bridges to Success Coordinator presented at a School District Administrators meeting.</p> <p>.4. Maximize Funding & Sustainable Services – Obj. 4.4: Working with new evaluation consultant to ensure proposed evaluation configuration maximizes resources and tools available.</p>	
<p>3.6. INFORMATIONAL: Meeting Schedules/Calendars and Committees</p>	<p>a. Commission Annual Calendar of Events FY 2017-18 – Commissioner DuVarney reviewed dates and updates to calendar and events. Standing Committees were also reviewed and affirmed (Enclosure)</p> <p>b. Commission Meeting Schedule for 2018 – Commissioner DuVarney reviewed meeting dates for 2018 (Enclosure)</p>	
<p>3.7. INFORMATIONAL: COMMISSIONER UPDATES</p>	<p>Commissioner DuVarney left at 4:35pm for an appointment and remaining commissioners shared these updates:</p> <p>Commissioner Renstrom: Harvest for Health, Fundraiser for Counseling Center will be held October 5 and Red Bluff Garden Club is having a luncheon October 14th at Rolling Hills Casino, Corning. Tickets only \$30.</p> <p>Commissioner Lucero: New facility will be open this Friday, September 1st. Physicians will move first. Mental Health will be moved next. Public Health will be providing immunizations and other services. <i>Congratulations Tehama County Health Services Agency!</i></p>	
<p>3.8. ADJOURN</p>	<p>The Meeting was adjourned at 4:45pm</p> <p>Next Commission Meeting: Tuesday, October 3, 2017 @ 3pm – TCDE Board Room – Financial Committee prior @ 2pm</p>	

☆ **NO MEETING IN SEPTEMBER**

☆ **Membership Committee: Announcement at October 3rd meeting - positions that will expire January 2018**

☆ **ANNUAL STRATEGIC PLANNING: Thursday, November 30, 2017@ 8:30AM-12:30PM - TCDE Board Room**