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Minutes: Commission Meeting Dated: 06/27/17 @ 3 P.M.

Location: Tehama County Department of Education – 1135 Lincoln St. (The Board Room) Red Bluff

Agenda Item	Discussion	Action
ATTENDANCE:	Commissioners: <input checked="" type="checkbox"/> Dottie Renstrom, Chairperson <input type="checkbox"/> Tony Cardenas <input checked="" type="checkbox"/> Candy Carlson <input type="checkbox"/> Richard DuVarney	<input checked="" type="checkbox"/> Kelsey King <input type="checkbox"/> Valerie Lucero <input type="checkbox"/> Sr. Pat Manoli <input checked="" type="checkbox"/> Amanda Sharp <input checked="" type="checkbox"/> Barbara Thomas
	Executive Director Denise Snider welcomed Angela Lyon, new Community Capacity Coordinator to First 5 Tehama. Angela's start date was June 16th.	
1. PUBLIC HEARING	First 5 Tehama's 2017-2022 Strategic Plan (<i>plan and executive summary were available for review at the commission office or online www.first5tehama.com</i>) Executive Director Snider reviewed the process of the Strategic Plan and opened up for public hearing. No comments were heard.	
2. PUBLIC COMMENT	No public comment.	
3. CONSENT AGENDA	<i>These items include routine fiscal and administrative actions to be approved by a single majority vote.</i>	
3.1. Minutes from April 18, 2017 and Strategic Planning Meeting (Enclosure) 3.2. General Warrant Register & Claims (Enclosure)	Minutes from April 18, 2017 and May 18, 2017 Strategic Planning Meeting were reviewed.	
		Commissioner Sharp made a motion to approve the consent agenda as submitted. Commissioner Carlson seconded.

<p>3.3. Budget Transfer of Funds from 53800 Internal Assets \$3,500.00 and 555206 Community Strengthening \$2,036.00 to 57603 \$5,536.00 Assets for Canon IR C5235 copy machine (Enclosure)</p>		<p>Motion carried, 5/0 All in favor</p>
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<p>4. REGULAR AGENDA</p>		
<p>4.1. ACTION: First 5 Tehama's 2017-2022 Strategic Plan (enclosure)</p>	<p>Approval of the 2017-2022 Strategic plan (includes Financial and Evaluation Plans), after commission review, input, and corrections from the December 9, 2016 and May 18, 2017 Strategic Planning meetings. Executive summary is enclosed as the full-draft strategic plan were sent and handed out at the May 18, 2017 meeting.</p> <p>Commissioner Sharp asked the Executive Director to explain First 5 Tehama's "Commitments" on the Vision, Mission, Statement of Values, and Commitment Page of the Strategic Plan. Executive Director Snider explained that former Commissioner George Russell helped guide the Commission from conception with these Five Commitments;</p> <ol style="list-style-type: none"> 1. Quality not quantity 2. Priorities not funding streams 3. Effective Evaluation 4. Focus on implementation and learning areas of investments 5. Replication and common application 	<p>Commissioner Thomas made motion to accept the 2017-2022 Strategic plan. Commissioner Carlson seconded. Motion carried, 5/0 All in favor</p>

<p>4.2. INFORMATIONAL: Director's Report</p>	<p>Director Snider reviewed her Director's Report with the commission:</p> <ul style="list-style-type: none"> a. Community Capacity Coordinator Recruitment and Hiring: Nine applications were received and four candidates were interviewed. Executive Director, Denise Snider, shared that Angela Lyon was offered the position and after completing employment requirements (finger printing and physical screening) she started June 16th. Director Snider participated in the following project and meetings: b. First 5 Network Strategy Project: Goal is to position First 5 as a unified force for early childhood, acknowledge leaders in early childhood systems building, and credible partners in policy and funding efforts to increase resources for children 0-5 in California. As member of the First 5 Association Executive Committee, Director Snider is representing the NW Region in this project. County Commissions provide input during Association and Summit meetings. c. Annual North State Quality Rating and Improvement System (QRIS) 2017 Full Consortia Meeting: Past years accomplishments reviewed; scope of work focused conversation – review and update; Consortium Accountability discussion; Consensus Building Workshop to determine focus for next year. d. Community Health Assessment Meetings: Participation in the data sources review, choosing indicators that represent best practice and broad/social determinants of health, reviewing indicator tools, and discussing collaboration and outreach for local input. e. Promise Neighborhood Early Childhood Education Professional Development (PD) Work Group: Grant Context, PD Priorities, Planning Decisions and Next Steps were all discussed. <p><u>Local Partnerships:</u> Melanie Wilson, School Readiness Director, shared new local partnership info and provided a brief School Readiness update:</p>	<p>Commissioner Sharp made motion to accept the informational Director's Report. Commissioner King seconded. Motion carried, 5/0 All in favor</p>
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	<p>a. KinderCamp, attendance numbers, assessment/parent survey plans, and my cost analysis for future planning.</p> <p>Corning: 22 enrolled, average daily attendance of 18 Los Molinos: 21 enrolled, average daily attendance of 16 Red Bluff: 21 enrolled, average daily attendance of 16</p> <p>b. Renewed MOU for FY 17/18 playgroups in Cottonwood. Melanie met with Karen Province, Evergreen School, and received some positive feedback.</p> <p>c. New home visitation planning grant through AmeriCorps and how SR will benefit was shared.</p> <p>The new AmeriCorps program is called PATH- Preventing Abuse Through Home-visiting. The new program will benefit School Readiness because:</p> <ol style="list-style-type: none"> 1. Less Cost for our program per member (approx. \$1000 less per member) 2. An increase in living allowance for members 3. PAT training (during the first week of service) 4. Replacing of the center-based gold assessment with something more in line with home visiting (still waiting for more information) 5. 12 month/full time service terms only (versus half time and/or 11 month terms) <p>Downside is that because it's a pilot year and is just getting going, the members will not be able to begin service until October 2nd.</p> <p>d. Affiliate plan with Parents As Teachers (PAT) has been completed and turned in. Implementation should happen in a few weeks, trainings will happen in August and September including model implementation training.</p> <p>Melanie also shared that PAT Foundational 1 & 2 trainings will happen in August and October, and model implementation training for all staff in October.</p>	
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	<p><u>State Partnerships:</u></p> <p>e. The Assembly and Senate have passed the 2017-18 State Budget, which now heads to Governor Brown. This budget package contained many provisions to bolster services for young children and families. An email with the key elements pertaining to young children and families was sent to commissioners on 6/19/17.</p> <p>f. First 5 California has launched the new <i>Talk. Read. Sing.</i> App in partnership; with Scholastic which provides parents and caregivers a different language-boosting activity every day. The app is free and available on the App Store and Google Play.</p> <p>g. SAVE THE DATE: 2018 Child Health, Education, and Care Summit: <i>California- Leading the Way for Children</i> will be held in Glendale, April 10-12, 2018. <i>Please let Commission staff know if you can attend and we will begin to look for reasonable airfare.</i></p> <p>Executive Director Denise Snider shared that this Conference is great for new Commissioners to attend. If you are interested in attending, please let Denise know so more information can be provided.</p>	
<p>4.3. ACTION PLAN:</p> <p>a. ACTION: Updated 2017-2022 Action Plan (enclosure)</p> <p>b. INFORMATIONAL: Action Plan Updates</p>	<p>a. ACTION: Updated 2017-2022 Action Plan: Approval of updated 2017-2022 Action Plan that was revised at the May 18, 2017 Strategic Planning meeting. Director Snider reviewed the action plan and highlighted the updates and additions that are in italics that were made at the Strategic Planning meeting. <i>Director Snider will resend out the plan as a few typos were noted and the first page was not included in the packet.</i></p> <p>b. INFORMATIONAL: Director Snider reviewed the Action Plan Updates:</p> <p>.1. Strengthening Families (SF) Framework – Obj. 1.1: Confirmed that TCDE’s LCAP funding ends 6/30/17 per agreement, there will be no extension.</p> <p>.2. Countywide Strengthening Families (SF) Framework – Obj. 2.1: SF Leadership Team reviewed raw data from informational gathering project on supporting and promoting the 5 protective and promotive factors. Discussed themes/trends: Lack of knowledge between organizations and within</p>	<p>Commissioner Sharp made motion to accept the 2017-2022 Action Plan. Commissioner King seconded. Motion carried, 5/0 All in favor</p> <p><i>080317 - Director Snider sent out revised 2017-2022 Action Plan.</i></p>

	<p>divisions; Stigma around accessing services; Appreciation of parents in need for improving parenting skills; Lots of conversation on the impact of poverty; Transportation and housing gaps; and Lack of general knowledge of impact of trauma. During the August meeting we will prioritize our focus area(s).</p> <p>.3. Early Intervention System of Care – Obj. 3.2: Referral Algorithm Team continues to meet monthly; Finalizing universal 0-5 program referral process and system, standardized application, and common authorization to release information. Participating programs include Early Head Start, Head Start, State Preschool, School Readiness, Healthy Beginnings and Healthy Families Tehama.</p>	
<p>4.4. COMMITTEE UPDATES:</p>	<p>a. ACTION: Membership Committee Report (Sr. Pat Manoli, Chair – Director Snider reported for Commissioner Manoli)</p> <ul style="list-style-type: none"> – Candidates for Officers Election - The Slate of Officers for Election for FY 17/18 is as follows: Tony Cardenas as Commission Chairperson and Rich DuVarney as Vice Chairperson. <p>Slate of officers above are effective July 1st, 2017.</p> <p>b. INFORMATIONAL: Evaluation Committee Report (Rich DuVarney, Chair – Commissioner Renstrom reported for Commissioner DuVarney)</p> <ul style="list-style-type: none"> – 06/19/17 Meeting: Kindergarten Readiness Snapshot Tool presentation by First 5 Shasta Executive Director, Wendy Dickens, and Evaluation Coordinator, Doug Woodworth. Evaluation Committee and stakeholders met to discuss articulation needs for Tehama County preschool programs and Transitional Kindergarten (K) and K teachers. Potential tools and resources to facilitate student and school/program success were also discussed. <p>Commissioner Dottie Renstrom shared that they had an opportunity to view Shasta County’s Kindergarten Readiness Snapshot Tool. The group found that the information was somewhat redundant for Tehama County as K-Teachers already do assessments on incoming Kindergarteners. Because we are part of the QRIS grant, we need to move forward with something promoting quality and gives feedback to ECE providers and programs. Moving forward, the</p>	<p>Commissioner Carlson moved to approve the slate of the officers. Commissioner Thomas seconded.</p> <p>Motion carried, 5/0 All in favor</p>

	<p>group requested to look at what is already being utilized by Kindergarten (K) teachers. Karin Matray at Tehama County Department of Education will take on the task of communicating with the K teachers to see what they are currently using. Information will be used to create or utilize a common assessment tool for Tehama County, including social and emotional development if we decide not to utilize the Shasta's K-Readiness Snapshot Tool.</p> <ul style="list-style-type: none"> – 06/20/17 Meeting – Commissioner Renstrom also reported on this meeting: Interview and FY 17/18 evaluation plan discussion with new Evaluation Consultants, The Strategies Center: Kathleen Shenk, Director and Greg Robinson, Evaluator. Consultants will submit a proposal based on this discussion and First 5 Tehama documents reviewed. <p>Commissioner Renstrom shared that the committee met with the Evaluators from The Strategies Center for an interview and discussion about our evaluation needs and priorities. Kathleen Shenk, Director, and Greg Robinson, Evaluator, have a great deal of experience working with 0-5 programs and Commission Renstrom feels they will do a great job for the Commission. The evaluation plan proposal is in progress.</p>	
<p>4.5. INFORMATIONAL: Letter of Support (enclosure)</p>	<p>Per advocacy procedure, we are informing the commission that we have signed onto the following letter of support:</p> <ul style="list-style-type: none"> a. Sign-on letter for CalWORKS Baby Wellness & Family Support Home Visiting (AB 992) – First 5 Association request <p>The letter of support will also be sent around for commissioners to review.</p> <p>Unfortunately the CalWORKS Baby Wellness and Family Support Home Visiting program was not funded. Legislators and advocates alike were very appreciative of First 5's engagement around this effort.</p> <p>Commissioner Sharp shared that IHSS was a very hot topic for the state budget. As a result, may other worthy programs were overshadowed in the</p>	

	<p>process of working out funding for IHSS. CalWORKS has experienced many cuts in the past few budget cycles. The state welfare directors association are working on a different way to measure success of CalWORKS called CalWORKS 2.0. Commissioner Sharp is part of a workgroup to help determine how to redesign CalWORKS. They want to increase what they are tracking and how to evaluate success. Service components could include home visiting, child care, domestic violence calls, etc.</p>	
<p>4.6. COMMISSIONER UPDATES</p>	<p>Commissioner Amanda Sharp reported on Prop 47 funding and CalWORKS in the above informational item. Prop 47: Corning was granted a little over a million dollars for a youth restorative justice program. The countywide application was not granted and did not receive Prop 47 funding. However Corning's program will be bring the Restore program services to Red Bluff.</p> <p>Commissioner Kelsey King: Shared that her company is working on sharing information with schools.</p> <p>Commissioner Barbara Thomas: Salisbury School is currently out for summer and is busy with Adult Ed CTE which will be offering Machine Forming and Welding in the fall.</p> <p>Commissioner Candy Carlson: Offered to lobby for CalWORKs funding, just get her the information and any letters of support we have written. She is also part of CSAC's HHS Policy committee. Regarding current proposed legislation, Commissioner Sharp shared information how AB 1250 would affect our County.</p> <p>Commissioner Carlson also shared that the September Rural Counties Represented in California (RCRC) will be held in Tehama County. People come from all over for the Conference and various Corning charities will benefit. Please contact Commissioner Carlson for more info.</p>	
<p>4.7. ADJOURN TO CLOSED SESSION</p>	<p>a. Personnel Committee (Barbara Thomas, Chair) - Review Executive Director Evaluation Draft with Commission for input.</p>	

4.8. ADJOURN	Open portion of the meeting was adjourned at 4:10pm.	
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- ☆ **FISCAL COMMITTEE: August 29, 2017 @2 p.m. prior to commission meeting - 4th Quarter Financial Report & Financial Plan Updates**
- ☆ **NEXT COMMISSION MEETING: August 29, 2017 @ 3 p.m. – RESCHEDULED DATE – PLEASE UPDATE CALENDAR**